

**LIST OF DOCUMENTS REQUIRED FOR FOREIGN CITIZENS SINCE ARRIVAL IN
PACIFIC NATIONAL UNIVERSITY**

№	Title of document	Amount of documents	Deadline
SECTION 1 — PRIMARY MIGRATION REGISTRATION			
1.1.	Copy of passport	2	During 2 weeks after arrival in Russia
1.2.	Copy of single entry visa	2	
1.3.	Copy of migration card	2	
SECTION 2 — REGISTRATION OF VOLUNTARY MEDICAL INSURANCE			
2.1.	Copy of passport	1	
2.2.	Copy of single entry visa	1	
2.3.	Service payment		
SECTION 3 — REGISTRATION FOR MULTIPLE-ENTRY VISA AND RE-MIGRATION REGISTRATION <u>Registration for multiple-entry visa realizes during 20 working days after supplying documents in Federal Migration Service</u>			
3.1.	Original and copy of all filled pages (except unfilled pages) of the identity document (passport)	1	30 working days before termination of multiple-entry visa
3.2.	Copy of identity document (passport)	1	
3.3.	Copy of visa	1	
3.4.	Original and copy of migration card	2	
3.5.	Original and copy of migration registration	1	
3.6.	Copy of education/labor agreement	3	
3.7.	Copy of tenancy agreement in PNU dormitory	1	
3.8.	Copy of Voluntary medical insurance	1	
3.9.	Photo 3x4 cm (black-white or colorful on matte paper) with clear image of face from the front, without sunglasses and headdresses	1	
3.10.	Receipt on payment of the state duty for multiple crossing of state border of the Russian Federation in amount of 1 600 rubles		
SECTION 4 — DEPARTURE FROM PNU (for holidays, other purpose)			
4.1.	Application for departure (with purpose, period and place of residence outside of Russia or Khabarovsk). Application form is necessary to take in Educational Programs Department of PNU *		3 working days before departure
SECTION 5 — RE-MIGRATION REGISTRATION: <ul style="list-style-type: none"> ➤ At every re-entry (after returning from homeland or after trip from another country); ➤ After returning from a trip to other Russian cities *; ➤ At change of living address **. 			
5.1.	Copy of passport	1	During 2 working days after arrival in Russian Federation
5.2.	Copy of single entry visa	1	
5.3.	Copy of migration card	2	
5.4.	Original of migration registration	1	
5.5.	Copy of education/labor agreement	1	
5.6.	* Copy of air/train ticket	2	
5.7.	** Copy of application and copy of tenancy agreement	2	

№	Title of document	Amount of documents	Deadline
<p align="center">SECTION 6 — EXTENSION OF MULTIPLE-ENTRY VISA II RE-MIGRATION REGISTRATION <u>Extension of multiple-entry visa takes 20 working days after supplying documents in Federal Migration Service</u></p>			
6.1.	Original and copy of all filled pages (except unfilled pages) of the identity document (passport)	1	30 working days before termination of multiple-entry visa
6.2.	Copy of identity document (passport)	1	
6.3.	Copy of visa	1	
6.4.	Original and copy of migration card	2	
6.5.	Original and copy of migration registration	1	
6.6.	Copy of education/labor agreement	2	
6.7.	Copy of tenancy agreement in PNU dormitory	1	
6.8.	Copy of Voluntary medical insurance	1	
6.9.	Photo 3x4 cm (black-white or colorful on matte paper) with clear image of face from the front, without sunglasses and headdresses	1	
6.10.	Receipt on payment of the state duty for multiple crossing of state border of the Russian Federation in amount of 1 600 rubles		
<p align="center">SECTION 7 — REDUCTION OF (single-entry, multiple-entry) VISA AND MAKING OF TRANSIT VISA <u>Reduction and making of transit visa take 12 working days after supplying documents in Federal Migration Service</u></p>			
7.1.	Original and copy of all filled pages (except unfilled pages) of the identity document (passport)	1	At filing of application for expulsion in Faculty Department
7.2.	Copy of visa	1	
7.3.	Original and copy of migration card	1	
7.4.	Original and copy of migration registration	1	
7.5.	Copy of education/labor agreement	1	
7.6.	Copy of order for expulsion/dismissal		
7.7.	Copy of air/train ticket	2	
7.8.	Photo 3x4 cm (black-white or colorful on matte paper) with clear image of face from the front, without sunglasses and headdresses	1	
7.9.	Receipt on payment of the state duty for multiple crossing of state border of the Russian Federation in amount of 1 600 rubles		
<p align="center">SECTION 8 — EXPIRY OF NATIONAL PASSPORT</p>			
8.1.	Foreign student must provide information about expiry of national passport and making of new national passport		7 months before expiry of passport

*** Information must be submitted to the Educational Programs Department of Pacific National University – left side, 1st floor, office «113 Д».**

For violation of the order of stay in Russia, according to the Russian legislation, next measures can be applied: **penalty, administrative deportation, deportation.**